

Tenant affidavit completed at move-in for short term occupancy arrangements such as emergency shelters and hospice care facilities. Participants transitioning into permanent living arrangements must certified within 90 days of occupancy.

**NORTH CAROLINA HOUSING FINANCE AGENCY  
SPECIAL HOUSING PROGRAM  
TENANT AFFIDAVIT**

**Read this document CAREFULLY to be sure that information is true and complete BEFORE YOU SIGN IT.**

I, the undersigned, as part of my application for housing assisted with funds from the North Carolina Housing Trust Fund/ and or HOME states the following:

Household size: \_\_\_\_\_ SNHP# \_\_\_\_\_

1. My household's total yearly expected income is \$\_\_\_\_\_.  
(Total income includes: wages, salary, overtime pay, commissions, fees, tips, and bonuses before deductions; interest and dividend payments; TANF, social security, annuities, pensions, retirement funds, disability benefits, alimony, child support, and other regular contributions – source documents will be provided upon request)
2. I understand that this affidavit is only made for purposes of documenting eligibility at time of move in. Income eligibility is a requirement of the housing which is operated in agreement with the rules of North Carolina Housing Finance Agency and other state and federal guidelines.
3. I agree to provide additional information as necessary to complete the Tenant Income Certification within 90 days of move in and annually thereafter.

\_\_\_\_\_  
Applicant or Legal Agent

\_\_\_\_\_  
Date

**\*WARNING: Section 1001 of Title 18 of the US Code makes it a criminal offense to willfully falsify a material fact or make a false statement in any matter with the jurisdiction of a federal agency.**