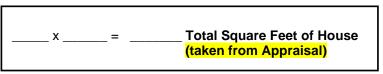


To calculate the percentage of square footage used for business activities in the subject property (the house you are buying):

Step 1: Calculate the total **square footage of the subject property** (house being purchased). **Example:**

Total square footage of property:

40' → 30' x 40' = 1200 total Sq. feet of property Actual (use this space for your calculation):



Step 2: Calculate the total square footage of the area **used exclusively for business activities**.

Example:

10'

10'

Business Use Area (what % is used for

the business activity in relation to the total sf of the house):

(this is the part of the house used for business)

= 100 total sq. feet of business use $(10' \times 10')$

Step 3: (Final calculation; tells you if business use is over or under 15%)

_____x ____ = ____ Total square feet of business use

Actual (use this space for your calculation):

Calculate the percentage of the area used exclusively for business activities (the result of Step 2) to the total square footage of the property (the result of Step 1).

Example:	100 square feet	÷	by 1200 total square feet	=	8.4%
	[SF of area used exclusively for business	5]	[Total square footage of property (the whole house)]		[Percent of area used exclusively for business]

In this example, less than 15% of the area **(8.4% from the example)** in the property is used for business activities, so the property would qualify for NCHFA financing.

Final %:	÷		=	%	
	Business Use Sq. feet (from Step 2)	Total Square Footage (from Step 1)		Business Use Percentage (If % exceeds 15%, Ioan is not eligible.)	

This form must be prepared by the customer, not the lender:

Customer Signature: _____

Print Name: _____